

Community Planting Policy

APPLICATION for COMMUNITY PLANTING PERMIT



On behalf of Lafayette Consolidated Government, thank you for taking an interest in the beautification, environmental preservation, and air/water quality enhancement of our city through a community planting project. We appreciate your commitment to maintain the project listed below and ask that you respect the following rules to ensure that your planting does not impede necessary public functions.

I am requesting a permit to complete a planting at:

(address)

- I have attached a sketch of the planting location.

(Provide a sketch illustrating locations, dimensions, and species of plantings. These plans need not be to scale but must have dimensions noted on the plan for such items as driveways, poles, catch basins, width of right of way strip, sidewalk width, distance from other trees.)

- I agree to furnish the tree, dig the hole, and maintain the tree (including watering).

(This designates the undersigned individual as the responsible party for water maintenance thru the first two years after the planting takes place. Applicants must agree to water the tree deeply a minimum of once a week for the first year, and continue water maintenance for the following year. Water is critical for the success of plantings; more frequent watering is recommended during hot dry cycles.)

Name (print):

Signature:

(date)

Applicant Information

Phone:

Email:

Mailing Address:

City, State, Zip:

All applications will be reviewed by LCG staff and confirmed, revised, or denied within 8 business days. For help with site plans or questions, please call Abbie Judice at (337) 291- 7359.

Thank you!

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Please review the general tips and requirements below before submitting an application. A copy for the site review form and site review details are available for viewing at [\(hyperlink\)](#).

General Tips:

- The optimum time to plant trees is during a cool season. Trees planted at this time are able to start establishing a root system, making them better able to withstand the stress brought on by hot weather.
- Overhead utility lines limit the size of the tree that should be planted beneath them. Large trees should not be planted under utility lines. Often, a utility company will prune a tree to allow for the unimpeded passage of wires through the canopy of the tree.
- Deciduous trees often have fall color, but cause leafy debris. Evergreen trees drop leaves, but they are never completely bare and show color during cold seasons.
- The staff at LCG Development and Planning can connect you to an advisor for plant selection guidance upon request. See the Community Planting Guide for more information on species selection, community resources, and special materials.

Requirements:

- Planters must contact LA One Call (Dial 811) at least 48 hours before digging to have utilities marked. (This is a free service.)
- Trees must be a minimum of two inches caliper size. (Caliper – Diameter of the trunk measured at six inches above the ground.)
- The minimum tree pit size is four by four feet or three by six feet. Ideally pits should be larger because the more room the tree has for root growth, the more likely it will thrive in the future. (Pit – The hole in the ground in which a tree is planted.)
- Street trees must not obstruct the sidewalk, adjacent lines of sight, or existing infrastructure (i.e. fire hydrants, light poles, catch basins, etc.).
- Water is critical for the success of plantings; water new trees deeply a minimum of once a week for the first year, and continue water maintenance for the following year. More frequent watering is recommended during hot dry cycles. See the Community Planting Guide for a list of water maintenance products.

For help selecting plant species, see Lafayette Recommended Tree Species Guide ([hyperlink to Plan Lafayette doc](#)), the Native Tree Guide (LSU Ag), or the Choosing an Appropriate Tree flyer ([include one-page guide](#)).

(For Internal LCG Staff Use)

- Site Review Form Attached
- Site Plan Attached

Approved by: _____

Date: _____